

METROPOLITAN  
SEWER DISTRICT  
of greater  
CINCINNATI



FINANCIAL  
ANALYSIS  
MANUAL

June 2013  
Revision 1

# Memo

To: Financial Analysis Manual dated June 4, 2013  
From: Metropolitan Sewer District of Greater Cincinnati  
Date: April 25, 2013. Rev. June 4, 2013  
Re: Financial Analysis Manual, modifications to March 2011 version

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Outlined below is a summary of changes to the March 2011 version of the MSD Financial Analysis Manual. Please refer to the manual for specific information.

1. Contents: Appendixes B and C – De-escalation and Escalation tables. Readers are referred to the [msdgc.org](http://msdgc.org) website to view and print the most recent tables. Tables are no longer included in the manual.
2. Contents: Appendix I – Planning estimate summary sheet(s). There are now two summary sheets; Appendix I1 for treatment plant planning summaries and Appendix I2 for non-treatment plant planning summaries.
3. Para 1.3 Discount Rate: in paragraph 2, 1<sup>st</sup> sentence - add the words “current and expected” after ... will be based on.
4. Para 1.4 Inflation:
  - a. Remove the third paragraph and four bullets that begin with “There are four effects...”
  - b. Add to the last paragraph: “This inflation rate is the same as the cost growth rate used by MSD’s rate consultant as part of the annual revenue requirement study, which is used to set customer rates.”
5. Para 1.5 Escalation:
  - a. Add to the first paragraph: “The escalation factor is then projected annually at a rate of 3.5%.”
  - b. Remove the last sentence of the first paragraph beginning with “ This economic analysis report ...”
6. Para 1.7 Contingency Scale
  - a. Change the title “Contingency Scale” to “Design Contingency”.
  - b. Paragraph 2 is re-written and tables 1-10 and 1-11 are removed. Refer to the MSD Estimating Manual for contingency issues.

- c. The last paragraph and five bullets are removed.
- 7. Para 1.8.1.3 Internal Rate of Return. Paragraph is removed.
- 8. Para 1.9.4 Project Administration.
  - a. Change the title "Project Administration" to "Pre-Construction Services".
  - b. The paragraph is re-written to add clarity.
  - c. For Treatment Plant planning estimates the formula is revised from 6% of construction to 2%.
  - d. For Non-treatment Plant planning estimates the formula is revised from 6% of construction to 3%.
- 9. Para 1.9.5 Miscellaneous Costs: add under the second paragraph that reads "...budget includes but ..."
  - a. Fifth bullet – add Permit to Install, and the calculation formula.
  - b. Seventh bullet – WPCLF fees.
    - i. Revise to read: all project costs except capital interest are included in the calculation
    - ii. Revise the lower limit to \$3,500,000.00
  - c. Eighth bullet – add 401/404 Creeks and Outfalls Certification.
- 10. Para 1.9.6 Capital Interest. The error in the existing formula was corrected by dividing the formula by 2.
- 11. Para 1.9.7 Project Contingency
  - a. Change the title "Project Contingency" to "Construction Contingency".
  - b. Revise the text to read that the formula used is always 10% of escalated construction cost.
- 12. Para 1.9.8 Field Engineering and Inspection
  - a. Change the title "Field Engineering and Inspection" to "Construction Services"
  - b. For Treatment Plant planning estimates the formula is revised from \$2,900 per week to 9% of construction cost before escalation.
  - c. For Non-treatment Plant planning estimates the formula is revised from \$2,900 per week to 2% of construction cost before escalation plus \$700 per week.

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# Memo

To: Financial Analysis Manual dated June, 2013, Revision 1  
From: Metropolitan Sewer District of Greater Cincinnati  
Date: June 26, 2013  
Re: Financial Analysis Manual, modifications to June 2013 Rev 0 version

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Outlined below is a summary of changes to the June 2013 Revision 0 version of the MSD Financial Analysis Manual that applies to the Revision 1 version. Please refer to the manual for specific information.

1. Para 1.9.4 Pre-construction Services:
  - a. Replace "in-house" design with "internal" design.
  - b. Add reference to Task Oder services and to Supplemental Staff.
  - c. Remove the words "from planning" in the paragraph following the bullet listing.
2. Para 1.9.8 Construction Services:
  - a. Paragraph 2, replace "engineering" services with "The Construction Services" calculations ...
  - b. Revise Treatment Facilities bullet to read: calculate at 9% of the total cost of construction before escalation.
  - c. Revise Sewers, pump stations, eliminations & others ... to read: calculate at 2% of the total cost of construction before escalation plus \$700.00 per week. Replace acronyms with spelled out words.
3. Appendix E: replace the entire document. Revise inflation to 3.0%

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## Appendices

*Appendix A* – MSDGC Hierarchal Useful Life of Capital Assets:

*Appendix B* – De-Escalation Multipliers and Inverse Multipliers (note: updated tables can be found at the following links:

[http://msdgc.org/downloads/customer\\_care/forms\\_and\\_documents/msd-escalation-reports](http://msdgc.org/downloads/customer_care/forms_and_documents/msd-escalation-reports). Click on the second link.

*Appendix C* – Escalation Multipliers and Inverse Multipliers (note: updated tables can be found at the following link:

[http://msdgc.org/downloads/customer\\_care/forms\\_and\\_documents/msd-escalation-reports](http://msdgc.org/downloads/customer_care/forms_and_documents/msd-escalation-reports). Click on the first link.

*Appendix D* – Present Value Cost Analysis Work Sheet Example

<i>Appendix E -</i>	Legislative Cost Definitions
<i>Appendix F -</i>	Right of Way Request Form
<i>Appendix G -</i>	Planning Budget Cost Curve
<i>Appendix H -</i>	Design Budget Cost Curve
<i>Appendix I1 -</i>	Treatment Plant Sample Planning Estimate Summary Sheet with Notes
<i>Appendix I2 -</i>	Non-Treatment Plant Sample Planning Estimate Summary Sheet with Notes
<i>Appendix J -</i>	The Deviation of Indirect Costs Based on Professional Judgment (DPJ)

# Section 1

## 1.1 Overview

The purpose of this document is to establish standard financial assumptions to increase the accuracy of Metropolitan sewer District (MSD) business case cost evaluations. Many costs may be associated with the operation and maintenance of an asset throughout its useful life. The elements of the asset lifecycle may include maintenance, relocation, modification, preparation, improvement, or other improvement of the utility of the asset. Evaluation of any investment requires knowledge of the cash flows during the asset's life. It is essential to estimate the initial investment of all operating costs, based on the information obtained during a feasibility study. After the estimate is developed, the usual practice is to apply discounted cash flow techniques to the data in order to achieve a measure of its economy.

Future cash flows of a proposed project are among the key determinants in evaluating the financial viability and business case of that project. An effective business case cost evaluation establishes realistic future cash flows that determine which projects move into the capital improvement program.

MSD Estimators, MSD Planners, MSD Project Managers and contracted designers will use the tools in this document to produce standardized economic analyses to evaluate project legitimacy. This document will support policies and procedures outlined in the Financial Policy Manual. Please reference the Master Program Management Plan for all tools and procedures regarding this document.

### 1.1.1 Financial Analysis Team

Because it is necessary to incorporate "lessons learned" from the previous year performance analysis and update values within this manual based on local economic fluctuations, a team will be assembled to update the Financial Analysis Manual annually. The update will be completed during the first quarter of the new year by the Financial Analysis team and will be comprised of the department heads (and/or personnel directed by the department heads to attend) of the following Metropolitan Sewer District Divisions and Sections.

- Office of the Director
- Project Delivery Division
- Project and Business Development Division
- Wastewater Treatment Division
- Wastewater Collections Divisions
- Development Services Branch

- Accounting Section
- Estimating Section
- Project Controls Section

## **1.2 Useful Life For MSD Capital Assets**

Because each capital investment is unique, it is necessary to assign a useful life to major MSD capital assets. In most cases, generally accepted accounting principles require that capital assets be depreciated. Depreciation is the systematic and rational allocation of the historical cost of the capital assets over its useful life. The estimated useful life assigned to a capital asset will directly affect the lifecycle cost analysis and depreciation expense reported in an accrual-based operating statement. Once established, estimated useful life for major categories of capital assets should be periodically compared to MSD's actual experience and appropriate adjustments should be made to reflect this experience. It will be the responsibility of the financial analysis team to compare MSD actual experience with the asset's useful life. This comparison and adjustment will be performed bi-annually.

Please see Appendix A for the MSDGC Hierarchal Useful Lives of Capital Assets. :

## **1.3 Discount Rate**

The discount rate is a financial metric used to determine present value of future payments or expenditures. A project's viability is often a function of the discount rate chosen for the present value cost analysis. Thus, this important component cannot be chosen arbitrarily. Since the project lifecycle cost is based on future cash flows, it is important to have a realistic discount rate.

The discount rate to bring future cost to present value will be based on the current and expected MSD bond rate. It will be a responsibility of the financial division manager to monitor and update the discount rate used by MSD. This update will be evaluated and approved by the financial analysis team in the last quarter of each year (finalized in January).

The current discount rate to be used in analysis is as follows:

*5% - Updated January 2, 2013*

## **1.4 Inflation Rate**

Inflation is defined for MSD as a rise in the general price level of goods and services produced in the economy. It should be noted that this is not the only definition of inflation, but it is the most appropriate for MSD purposes. The definition involves rising prices for current output. Rising prices for bonds, equity claims (stocks), and



existing durable goods. Also, the price increases must occur across many lines of goods and services.

The terms inflation and escalation, for this text, are not considered to be synonymous. The following will be assumed by MSD:

- Inflation incorporates the overall economy growth/recession impact to the economic evaluations and is measured by incorporating both national and local economic inflation forecasts. Inflation is applied to the growth of all costs over time that is not related to the initial capital investment.
- Escalation is then defined as those price level changes predicted to occur within project related consumable variances and is measured by the rate of rise of some product-price index in percent per year.

This inflation rate is the same as the cost growth rate used by MSD's rate consultant as part of the annual revenue requirement study, which is used to set customer rates. This update will be evaluated and approved by the financial analysis team in the last quarter of each year (finalized in January).

The current rates that are used to inflate all future cash flows are as follows:

***3.0% Inflation Rate - Updated January 2, 2013***

## **1.5 Escalation**

Escalation is used to accommodate price increases or decreases during the life of an asset or the life of a project contract. Escalation is included in financial analysis to evaluate unpredictable cost changes in material and labor. A quarterly economic analysis report that weighs national and local cost indexes to evaluate economic fluctuations will be used to adjust the current escalation percentage. The escalation factor is then projected annually at a rate of 3.5%.

### **1.5.1 Cost Index Usage for Escalation and De-Escalation**

A cost index is a dimensionless number used to adjust the cost of an item from one time period to another. Typically, an index documents the historic changes in cost as well as providing a mechanism for extrapolating this historic information to predict future cost changes. Although there are many existing general and more focused cost indices that are readily available, the basis of each index must be understood with regard to its specific project development characteristics before the user can assess which is most applicable to its work and location. Seldom does an index offer a perfect relationship but the index with the least individual application deficiencies is often accepted as a trade-off to its convenience.

Considering the size and complexity of the Capital Improvement Program (CIP) and the intent of MSD to closely track all relevant cost-related issues over time, MSD reasoned that in the same time it takes to determine the application issues that a published cost index data would and wouldn't satisfy, the majority of the work has

already been completed toward the preparation of a “customized” composite cost index. Research on this customizing concept reinforces that the follow-up effort needed to ensure continuing applicability of the published index will probably approach the magnitude of the effort to maintain an MSD-specific index. Moreover this same research indicates that during a period of high rates of escalation, a customized index is more responsive to changing conditions.

The use of a customized MSD/Cincinnati Waste Water Cost Index (MI) is consistent with MSD’s business model goal of remaining a leader in its industry. The value of this customized approach includes the following:

- Functional in providing a context for estimating data
- Capable of guiding special studies aimed at future cost reduction
- Transparent when documenting capital costs
- Illustrates reasons for construction price fluctuations over time
- Provides accurate escalation factors for project commodity price projections
- Provides known capital expenditure factors for use in de-escalating dollars expended to compare with original and/or current approved baselines budgets.
- Flexible in the frequency of the publication and update, especially during rapid economic change.

The index concept pursued by MSD was to build on the many applicable published indices and develop a composite that takes the most applicable characteristics of each of those indices as they relate to MSD and its local influences. This approach has been adopted while MSD’s estimating database grows more robust and comprehensive. This composite approach development was validated by the University of Cincinnati’s Economics’ Department.

Certain elements of various indices related differently to MSD’s work. These differences result in the varying weight given to each index. The development process for the MI identified that, after weighting indices within the National and Local areas, it was necessary to further weight the national portion at 30% and the local portion at 70% to better correspond the MI to price changes being realized in the local area. A seventh index, the Handy Whitman Index (HWI), is also monitored for the MSD process. While it is not weighted in the calculation, the specific commodity prices in the HWI are used as a check against the results attained for the composite. While this correlation is significant, the updating frequency of HWI is too slow to be useful for anything but comparison checks.

The following table identifies the six (6) published indices that are used to calculate the MI.

Index	Weight
R.S. Means Nat'l	30.0%
Bureau of Reclamation	25.0%
ENR BCI	20.0%
COE	25.0%
<b>National Portion</b>	<b>30.0%</b>
R.S. Means Cincy	70.0%
ENR Construction Cost Index Cincy	30.0%
<b>Local Portion</b>	<b>70.0%</b>
MSD Index	

Escalation and De-Escalation Multipliers and Inverse Multipliers (note: updated tables can be found at the following links:

[http://msdgc.org/downloads/customer\\_care/forms\\_and\\_documents/msd-escalation-reports](http://msdgc.org/downloads/customer_care/forms_and_documents/msd-escalation-reports)

The first link is for Escalation table, the second is for the de-escalation table.

*3.5% Escalation Rate annual projection – Updated January 2, 2013*

## 1.6 Professional Judgment

To ensure that an accurate analysis justifying a project's financial validity is made, It is sometimes necessary that the estimator deviates from the guidelines outlined in this manual. Deviation should only occur when the estimator that is performing the financial analysis utilizes Best Professional Judgment (BPJ) and concludes that some individual guidelines as outlined in this manual does not adhere to the "best fit" for the projects projections for indirect costs. When it is justifiable that a deviation from the Financial Analysis is needed, it is necessary that documentation and approval processes are followed. The Deviation of Indirect Costs Based on Professional Judgment (DPJ) form can be found in Appendix J and must be submitted for review and approval. The basis of deviation must include

- a. Information regarding the basis of the proposed deviation(s)
- b. Clear documentation of the proposed deviation(s)
- c. Identification and the proposed plan for management of all associated financial risks due to the proposed deviation. If the anticipated financial risks due to a deviation of indirect costs is anticipated to be

minimal and/or nonexistent, the submitting agent must document on the DPJ form the associated reasoning for a nonexistent risk category.

The DPJ form must be submitted and proper approval must be obtained before the proposed deviation can be submitted in the final financial analysis report.

## **1.7 - (Design Contingency)**

Contingencies are built into the project budget provisions for uncertainties affecting the cost of the project. Contingency can be an effective tool in project cost control; however, it must be given proper management visibility and, like any other project cost element, its use must be monitored carefully. Uncertainties have the greatest impact on the project or asset in the initial costing phase of a project or asset. If the project's exposure to traditional and intangible risks are not considered during development of the preliminary cost estimate, significant overruns will be inevitable. A carefully developed contingency scale bridges the gaps between the degree of uncertainty of significant cost overruns and a costs analysis that provides full values for all possible risks.

The design contingency amount is applied to the anticipated initial capital investment amount, or a preliminary estimate of probable costs. Each project will be evaluated for degree of uncertainty and assigned a low, mid, or high value (per the Estimating Manual). The contingency factor will be entered on the Design Contingency line of the estimate summary page.

## **1.8 Business Case Cost Analysis**

Financial analysis of unique capital investments challenges the analyst to combine diverse elements into a cohesive structure for evaluating purposes. Where traditional economic evaluation techniques have limitations with respect to addressing specific issues relevant to capital investment decisions, there is a potential for consolidating their individual strengths into a composite system that satisfies the evaluation requirements for MSD.

MSD will use economic analysis models to evaluate the time value of money based on the cost of capital. Those models are as follows:

- Present value cost analysis
- Lifecycle cost analysis

### **1.8.1 Life Cycle Cost Analysis**

Lifecycle cost analysis is a method of project evaluation in which all costs arising from owning, operating, maintaining, and ultimately disposing of the asset are considered. Lifecycle cost analysis is particularly suitable for evaluating asset design alternatives to ensure a required level of performance, engineering standards, system reliability,

and even aesthetic considerations while taking into account that the alternatives differ in initial investment costs and useful life. Lifecycle cost analysis can be applied to any capital investment decision in which higher initial costs are traded for reduced future cost of obligations. Lifecycle cost analysis also provides a significantly better assessment of long-term cost-effectiveness of an asset than alternative economic methods that focus only on first costs with short-term operating related costs. Lifecycle cost analysis is a powerful tool of economic analysis. As such, it requires more information than analyses based on first cost or short-term considerations. It also requires understanding on the part of the analyst of concepts such as discounted cash flow, constant versus current dollars, and price escalation rates.

The MSD lifecycle cost is the basic building block of the present value cost analysis method. The lifecycle cost analysis method, as applied here, is used to compute the lifecycle cost of the asset or a combination of interdependent systems over a given period of study (usually related to the useful life for capital assets) with all costs adjusted to reflect inflation and escalation.

MSD Estimating will assess all costs related to the initial capital investment based on estimating methodology as outlined in the Estimating Guidelines. Based on the initial estimate of probable costs, the Estimating Department will evaluate and assess all operation, repair, and maintenance costs including non-annual costs or cyclic costs, annual costs, and any startup costs as related to the initial capital investment. These cost assessments will begin in the year of the initial capital investment and continue to the 25<sup>th</sup> year after ownership of the asset is transferred to the MSD operating division as defined by the issuance of the certificate of substantial completion. The remainder of the useful life of the capital asset shall be depreciated utilizing the straight line depreciation as outlined in section 1.8.1.1 Depreciation. This is based on the useful life for capital assets in the appendices.(See Appendix A) The cost assessments are then inflated yearly to account for the MSD inflation rate. All life cycle cost assessments may be escalated as necessary to account for unknown market variability. An example of the lifecycle cost analysis worksheet is included in Appendix D.

### **1.8.1.1 Depreciation**

Depreciation is a form of capital recovery applicable to a property with a lifespan of more than one year, in which an appropriate portion of the asset's value is periodically decreased. The rationale underlying the depreciation concept is that physical assets lose value over time due to such factors as deterioration, wear, technological advancements, or obsolescence.

MSD will use the straight line depreciation method (when applicable), which takes an equal amount of depreciation every year. The straight line method takes the original cost less the salvage value divided by the number of years of life of the asset as follows:

*Depreciation Straight Line Method:  $D=(C-S)/N$*

Where:  $D$  = Depreciation charge

$C$  = Asset original cost

$S$  = Salvage value

$N$  = Asset depreciable life

*\*. All depreciation and residual values shall be omitted in the final LCCA evaluations unless approved by submitting a deviation based on best professional judgment. Please refer to section 1.6 of this document.*

### **1.8.1.2 Alternative Comparison Methodology**

When comparing potential alternatives using present worth methodology, it is necessary to analyze over a common useful life horizon. In the event that the potential alternatives do not have equal useful lives, consideration must be given to the differences. Although there are several techniques that are applicable to “equalize” differing useful lives, the technique that will be utilized for an MSD Present Worth Analysis is the Capital Recovery methodology. The following factor then applies to the final value of the asset, including all overhead and maintenance costs, expressed in today’s dollars to equalize the differing useful lives:

$$F_{PA} = (1+i)^n / (1+i)^{n-1}$$

$i$  = Internal Rate of Return expressed as a percent

$n$  = Useful life of the capital asset expressed in years

### **1.8.2 Present Value Cost Analysis**

Building on the lifecycle costs analysis, the present value cost analysis is adjusted to reflect the time value of money. This adjustment is accomplished by utilizing the MSD discount rate. In calculating the present value cost analysis, all future costs are discounted to their present value equivalent (as of the base date) using the MSD minimum acceptable rate of return. The present value of an asset has little meaning by itself; however, it is most useful when compared to the present value of all the alternatives which can perform the same function, in order to determine which alternative is most cost effective for this purpose. These alternatives are called “mutually exclusive” because typically only one alternative for each asset evaluated can be selected for implementation.

## **1.9 Project Direct and Indirect Costs**

Before funds for a project can be appropriated, feasibility studies must show that the expected life cycle presented in present value along with social and environmental evaluations justifies the decision to further continue with the projects execution. There are two discreet categories that make up the total capital cost estimate:

- Direct costs: Costs of installed equipment, material, and labor directly involved in the physical construction of the permanent facility
- Indirect costs: All costs which do not become a final part of the installed capital investment, but which are required for the orderly completion of the capital investment

It is important to keep the direct costs and indirect costs separate in an estimate. Many estimates of probable costs are based on a historical database compiled from previously completed projects by the agency. The less encumbered that direct-cost data are with indirect costs, the more reliable the data are for use in the budgeting process. Keeping indirect separate will also account for the unique project conditions that are encountered. The following section explains each indirect cost and their subsequent calculations to be included in each estimate of capital expenditures.

Please see attached Appendix E for the Legislative Cost Definitions

### **1.9.1 Right Of Way**

Right Of Way is the cost of easement acquisition by the City Real Estate personnel, professional services for appraisal and title opinions, appropriation costs, court costs, and compensation paid to property owners for easements.

Right of way costs shall be provided by the Right of Way (ROW) department. A Right of Way Budget request shall be submitted to the ROW manager for analysis and inclusion in the future legislation of the project. Please reference the attached request form (Appendix F) for submittal to the ROW department. Lead time submittal allowance is two weeks for turn around. The ROW budget will include:

- The cost of MSD personnel labor to complete the ROW phase of the project is included in Pre-construction Services, see paragraph 1.9.4.
- All easement and acquisition costs that are needed to complete the project
- Appraisal costs
- Title reports
- Compensatory value determination
- Eminent domain costs

The ROW budget as evaluated by the ROW manager shall be escalated to the beginning of the construction phase as determined by the responsible scheduler. Refer to: [http://msdgc.org/downloads/customer\\_care/forms\\_and\\_documents/msd-escalation-reports](http://msdgc.org/downloads/customer_care/forms_and_documents/msd-escalation-reports). The first link is for Escalation table, the second is for the de-escalation table.

## 1.9.2 Planning/Study

Planning can be defined as making decisions now with the objective of influencing the future of the successful execution of a capital improvement project. This future oriented decision process involves:

- Setting objectives
- Gathering information
- Evaluating alternatives through the triple bottom line evaluation
- Recommending alternatives through a Business Case Evaluation
- Key determinants that establishes the designs philosophy
- Communicating the plan

The Planning Budget includes but not limited to:

- MSD personnel
- Professional services to complete the Planning phase

Planning budgets shall follow the algorithmic formula of  $y=17.016X^{-.371}$ , where X= the cost of construction dollars in the year that the capital investment occurs. This formula is calculated by comprising and normalizing MSD historical data and plotting a logarithmic curve for potential planning expenditures. All projects up to a total cost of construction of \$10,000,000 shall use the planning algorithm. For projects above \$10,000,000 in construction cost professional judgment should be utilized to assess the final budgeted amount for Planning as it is applied to the validity of the overall projected budget. Please see Appendix G for the planning cost curve for insight into the origination of the algorithmic formula.

Escalation (to the beginning date of design) on the cost of planning is then added to the planning cost.

Unless otherwise directed MSD estimating will report \$0.00 as a budget for planning on planning estimates. Planning budgets are included only when specifically requested by MSD planning or project management personnel.

## 1.9.3 Design

The purpose of the Design Phase of a project is to plan out the system necessary to implement a solution to meet the potential projects requirements established during the Planning and/or Modeling phase. The design phase involves:

- Ensure consistent quality of the solution for implementation
- Determines means and methods of construction activities to implement the project



- Develop contract documents
- Communicating the plan to construct the project

The Design Budget includes but not limited to:

- Professional services to complete the Design phase

Design budgets shall follow the algorithmic formula of  $y=5.418X^{-.267}$ , where X= the cost of construction dollars in the year that the capital investment occurs. This formula is calculated by comprising and normalizing MSD historical data and plotting a logarithmic curve for potential design expenditures. Please see Appendix H for the design cost curve for insight into the origination of the algorithmic formula.

Escalation (to the beginning date of construction) on the cost of design is then added to the design cost.

### **1.9.4 - Pre-Construction Services**

The Pre-Construction Services budget is for MSD labor and / or Task Order services that include but is not limited to the following:

- Project Management
- QA / QC
- Internal design
- Scheduling
- Estimating
- Modeling
- Right of Way
- Document Control
- Construction Management
- WWC staff reviews
- Administrative staff
- Supervisory staff
- Supplemental staff

Pre-construction services necessary to administer the project through the beginning date of construction. The Pre-construction services budget will be calculated as follows:

- For Treatment Plant projects; 2% multiplier from the cost of construction dollars in the year that the capital investment occurs (including escalation to the end of the construction duration).
- For all other projects; 3% multiplier from the cost of construction dollars in the year that the capital investment occurs (including escalation to the end of the construction duration).

## 1.9.5 Miscellaneous Costs

Miscellaneous Costs are budgets that represent expenditures necessary to complete a project, but are unable to be categorized into discernable scheduled phases.

The Miscellaneous Costs budget includes but is not limited to:

- Street opening permits and inspections: Calculated at \$4 per square yard plus a \$50 permit application fee.
- Environmental inspections and/or Inspection of Erosion Control Structures: To be evaluated only when the riparian area (approximately within 100 linear feet of a stream) threshold has been reached or exceeded. Environmental Inspections calculation is \$11.40 per linear foot of construction
- Geotechnical Report: Calculated to include 1 soil boring per 500 linear feet of project with a minimum cost of \$4000 per project.
- Public Relations: Please see the following table for inclusion of Public Relation funds

Project Criteria	Public Relation Value
Project value is less than \$2,000,000 and/or the public impact that is anticipated for constructing the project is minimal.	\$25,000
Project value is between \$2,000,000 and \$10,000,000 and/or the effort to communicate and address public concern is anticipated to be typical.	\$25,000 - \$50,000
Project Value is greater than \$10,000,000 and/ or the effort to communicate and address public concern is anticipated to be extensive	\$50,000-\$100,000: Should not exceed \$100,000 without prior approval from the project stakeholders

- Permit to Install (PTI): A permit to install is needed for any installation or modification of wastewater treatment, conveyance or disposal system, except as exempted by rule. Calculation based on total construction cost (with escalation) X 0.0065 + \$200. The total cost is not to exceed \$15,100 per application.
- Rail Road Permits: Rail Road permits will be evaluated on a “as needed” basis specific to the needs the projects anticipated design. If Rail Road Permits are needed please contact: MSD Right Of Way Manager
- WPCLF (Water Pollution Control Loan Fund) loan origination fees are percentages that are paid to OWDA (Ohio Water Development Authority) for an award of a WPCLF loan. If total project costs excluding Capitalized Interest during the lifecycle of a project exceeds \$3,500,000 the project will be assumed to be nominated for WPCLF loans and therefore basis points shall be calculated for possible loan origination charges. The basis points are as follows:
  - 35 basis points for loans up to \$100,000,000 (.0035)
  - 17.5 basis points for loans between \$100,000,000 and \$150,000,000 (.00175)
  - No fee applied for loans greater than \$150,000,000 (.0)
- 401/404 Creeks and Outfalls Certification: Certifications will be evaluated on a “as needed” basis specific to the needs the projects anticipated design. If a Certification is needed, costs will be provided by the project manager or planner.

## 1.9.6 Capitalized Interest

Capitalized Interest is the interest added to the cost of a long term asset. It involves the interest on debt used to finance the asset’s construction, which is applied to the individual projects only during construction phase. The budget for capitalized interest is calculated using the following formula: [Total construction estimate X 0.05 (estimated interest rate used for planning estimates) X scheduled construction duration (weeks)/52 (weeks in year)]/2.

For the planning estimating stages the estimators use the factor of 0.05. When the project is ready for legislation Project Management will use the current bond rate as prescribed by the MSD Finance team.

## 1.9.7 Construction Contingency

Construction contingency is a value set aside for unpredictable changes in scope of work during the construction phase. This value is calculated as 10% of the total escalated construction cost.

## 1.9.8 Construction Services

Construction services is the budget for project management, field engineering, inspection and any other engineering services conducted during the construction phase. These costs will include services from the following:

- Construction Manager
- Inspector
- Design support personnel
- Construction phase customer service
- Consultant services during the construction phase

The Construction Services calculations are as follows:

- MSD labor or Task Order Services
  - Treatment Facilities: calculate at 9% of the total cost of construction before escalation.
  - Sewers, pump stations, eliminations & others (such as: conveyance, pump station elimination, pump station replacement, treatment plant elimination, pump station upgrade, sanitary sewer overflows, and regulator improvements, etc.): calculate at 2% of the total cost of construction before escalation plus \$700 per week.

## 1.10 Consultant-Prepared Economic Analysis

When reviewing economic analyses prepared by design consultants the Planning Group will keep in mind the basic fundamentals described herein. The Economic Analysis review will be accomplished by critical assessment of the analysis and its documentation, and a series of questions to assist in evaluating the diligence used in preparing the Economic Analysis. The Estimating Group will support the Planning and Business Development group in evaluating all initial capital costs and all LCCA (Life Cycle Cost Analysis ) costs. The following section focuses on guidelines that PBD and the Estimating Group will use to efficiently review the Economic Analysis prepared by design consultants.

### 1.10.1 Basis of Evaluation

The PBD Group and the Estimating Group will assess the following for the basis of the economic analysis.

- The economic analysis is organized and complete.
- Scope assumptions have been clearly identified.

- Social impact assumptions have been clearly identified.
- Economic impact assumptions have been clearly identified.
- The planning basis (schedule, resource planning, etc.) is reasonable, in line with expectations, and consistently applied throughout.

### **1.10.2 Methodology**

The PBD Group and the Estimating Group will assess the following to ensure that methodology for analysis is sound:

- The methods, techniques, and procedures used in preparing the analysis are sound.
- The appropriate level of information available for the project type is available and being used.
- The financial analysis methods used for the economic analysis are appropriate.
- If the level of detail in the analysis is sufficient for the purpose of the analysis.
- If sufficient time was available for preparation of the analysis.

### **1.10.3 Documentation**

The PBD Group and the Estimating Group will assess the following:

- If the analysis is documented clearly and is complete as outlined herein.
- If the analysis is well-organized and presented at an appropriate level of detail.

<b>Department of Sewers</b>			
<b>MSD</b>			
<b>WWC Division</b>			
<b>Sanitary Sewers</b>			
<b>Gravity Mains</b>	<b>Material</b>	<b>Useful Life</b>	
	DIP Gravity	100	
	HDPE Gravity	100	
	PVC Gravity	100	
	PCCP	100	
	FRPP Gravity	100	
	CIP Liner	50	
	VCP	50	
	Brick	80	
	Stone	50	
	Cast Iron	50	
	RCP	80	
	Concrete	80	
	Asbestos Cement	50	
	<b>Force Mains</b>	<b>Material</b>	<b>Useful Life</b>
		DIP Force	50
HDPE Force		50	
PVC Force		50	
PCCP		100	
FRPP Force		50	
Cast Iron		40	
Asbestos Cement		40	
<b>Concrete Structures</b>	<b>Material</b>	<b>Useful Life</b>	
	Concrete Manholes	50	
	Concrete Grit Pits	50	
<b>Combined Sewers</b>			
<b>Gravity Mains</b>	<b>Material</b>	<b>Useful Life</b>	
	DIP	100	
	HDPE	100	
	PVC	100	
	PCCP	100	
	RCP	80	
	FRPP	100	
	CIP Liner	50	
	VCP	50	
	Brick	80	
	Stone	50	
	Cast Iron	50	
	Concrete	80	
Asbestos Cement	50		

Force Mains		Material	Useful Life
		DIP	50
		HDPE	50
		PVC	50
		PCCP	100
		FRPP	50
		Cast Iron	40
		Asbestos Cement	40
Concrete Structures		Material	Useful Life
		Concrete Manholes	50
		Concrete Grit Pits	50

WWT Division

Liquid Process Stream

Coarse Screening		Material	Useful Life
		Screens	20
		Lifting Devices	30
		Instruments	20
		Conveyor and Elevator Equipment	25
		Doors	20
Process Piping		Material/Type	Useful Life
		Ductile Iron	50
		FRP	50
		PVC	50
		RCP	80
		PCCP	100
		Valves	20
		HVAC	25
		Heating Eq.	50
		Scrubbers	25
		Water Equipment	50
		Power Distribution Eq	30
		Computer Eq	10
Pumps		Material/Type	Useful Life
		Centrifugal	20
		Submersible	10
		Progressive Cavity	10
		Reciprocating Pumps	10
		All Others	10
Structures		Material/Type	Useful Life
		Super Structure	50
		Roof	20
		Electrical	20
		Lighting	20
		Plumbing	50

MSDGC HIERARCHAL USEFUL LIFE OF CAPITAL ASSETS

Influent Pumping	Material	Useful Life
	Screens	20
	Lifting Devices	30
	Instruments	20
	Conveyor and Elevator Equipment	25
	Doors	20
	Process Piping	Material/Type Useful Life
		Ductile Iron 50
		FRP 50
		PVC 50
		RCP 80
		PCCP 100
	Process Piping	100
	Valves	20
	HVAC	50
	Heating Eq.	50
	Scrubbers	50
	Water Equipment	50
	Power Distribution Eq	30
	Computer Eq	10
	Pumps	Material/Type Useful Life
		Centrifugal 20
		Submersible 10
		Progressive Cavity 10
		Reciprocating Pumps 10
		All Others 10
	Structures	Material/Type Useful Life
		Super Structure 50
		Roof 20
		Electrical 20
		Lighting 20
		Plumbing 50
Grit and Fine Screens	Material	Useful Life
	Grit Removal Mech	30
	Lifting Devices	30
	Instruments	20
	Tanks	50
	Doors	20
	Cleaning Eq	25
	Process Piping	Material/Type Useful Life
		Ductile Iron 50
		FRP 50
		PVC 50
		RCP 80
		PCCP 100
	Valves	20
	HVAC	50
	Heating Eq.	50
	Area Scrubber Eq	50
	Scrubbers	50
	Water Equipment	50
	Safety Eq	50
	Chilling Eq	20
	Power Distribution Eq	30
	Computer Eq	10



MSDGC HIERARCHAL USEFUL LIFE OF CAPITAL ASSETS

							Pumps								
							Material/Type	Useful Life							
							Centrifugal	20							
							Submersible	10							
							Progressive Cavity	10							
							Reciprocating Pumps	10							
							All Others	10							
							Compressors	30							
							Structures								
							Material/Type	Useful Life							
							Super Structure	50							
							Roof	20							
							Electrical	20							
							Lighting	20							
							Plumbing	50							
							<b>Chemical Facilities</b>							<b>Material</b>	<b>Useful Life</b>
							Lifting Devices							30	
Instruments							20								
Doors							20								
Process Piping		Material/Type				Useful Life									
		Ductile Iron					50								
		FRP					50								
		PVC					50								
		RCP					80								
		PCCP					100								
HVAC								50							
Heating Eq.								50							
Water Equipment								50							
Safety Eq								50							
Power Distribution Eq								30							
Pumps		Material/Type				Useful Life									
		Centrifugal					20								
		Submersible					10								
		Progressive Cavity					10								
		Reciprocating Pumps					10								
		All Others					10								
Compressors								30							
Structures		Material/Type				Useful Life									
		Super Structure					50								
		Roof					20								
		Electrical					20								
		Lighting					20								
		Plumbing					50								

Chemical Mixing		Material	Useful Life
	Process Piping	Material/Type	Useful Life
		Ductile Iron	50
		FRP	50
		PVC	50
		RCP	80
		PCCP	100
	Valves		20
	Structures	Material/Type	Useful Life
		Super Structure	50
		Roof	30
		Electrical	20
		Lighting	20
		Plumbing	50
	Primary Settling		Material
	Lifting Devices		30
	Instruments		20
	Settling Tank		
	Appurtenances		25
	Settling Tanks		50
	Storage Tanks		50
	Process Piping	Material/Type	Useful Life
		Ductile Iron	50
		FRP	50
		PVC	50
		RCP	80
		PCCP	100
	Valves		20
	HVAC		50
	Heating Eq.		50
	Safety Eq		50
	Power Distribution Eq		30
	Computer Eq		10
	Pumps	Material/Type	Useful Life
		Centrifugal	20
		Submersible	10
		Progressive Cavity	10
		Reciprocating Pumps	10
All Others		10	
Structures	Material/Type	Useful Life	
	Super Structure	50	
	Roof	20	
	Electrical	20	
	Lighting	20	
	Plumbing	50	

Primary Odor Control		
Material	Useful Life	
Instruments	20	
Tanks	50	
Process Piping	Material/Type	Useful Life
	Ductile Iron	50
	FRP	50
	PVC	50
	RCP	80
	PCCP	100
Valves	20	
HVAC	50	
Heating Eq.	50	
Water Equipment	50	
Safety Eq	50	
Power Distribution Eq	30	
Computer Eq	10	
Pumps	Material/Type	Useful Life
	Centrifugal	20
	Submersible	10
	Progressive Cavity	10
	Reciprocating Pumps	10
	All Others	10
Structures	Material/Type	Useful Life
	Super Structure	50
	Roof	20
	Electrical	20
	Lighting	20
	Plumbing	50
Thickening/Sludge Degritting Process		
Area	Useful Life	
Grit Removal Mech	25	
Lifting Devices	30	
Instruments	20	
Tanks	50	
Doors	20	
Cleaning Eq	25	
Mixers	30	
Process Piping	Material/Type	Useful Life
	Ductile Iron	50
	FRP	50
	PVC	50
	RCP	80
	PCCP	100
Valves	20	
HVAC	50	
Heating Eq.	50	
Water Equipment	50	
Power Distribution Eq	30	
Computer Eq	10	

										Pumps	Material/Type	Useful Life
										Centrifugal	20	
										Submersible	10	
										Progressive Cavity	10	
										Reciprocating Pumps	10	
										All Others	10	
										Structures	Material/Type	Useful Life
										Super Structure	50	
										Roof	20	
										Electrical	20	
										Lighting	20	
										Plumbing	50	
										Aeration Process	Material	Useful Life
										Instruments	20	
Aeration Equipment	20											
Mixers	30											
Process Piping	Material/Type	Useful Life										
Ductile Iron	50											
FRP	50											
PVC	50											
RCP	80											
PCCP	100											
Valves	20											
Safety Eq	50											
Pumps	Material/Type	Useful Life										
Centrifugal	20											
Submersible	10											
Progressive Cavity	10											
Reciprocating Pumps	10											
All Others	10											
Compressing	Material	Useful Life										
Lifting Devices	30											
Instruments	20											
Heaters and Auxiliaries	50											
Tanks	50											
Doors	20											
Cleaning Eq	25											
Process Piping	Material/Type	Useful Life										
Ductile Iron	50											
FRP	50											
PVC	50											
RCP	80											
PCCP	100											
Valves	20											
HVAC	50											
Heating Eq.	50											
Safety Eq	50											
Chilling Eq	30											
Power Distribution Eq	30											
Computer Eq	10											

							<b>Pumps</b>		<b>Material/Type</b>	<b>Useful Life</b>
							Centrifugal	20		
							Submersible	10		
							Progressive Cavity	10		
							Reciprocating Pumps	10		
							All Others	10		
							Compressors	30		
							<b>Structures</b>		<b>Material/Type</b>	<b>Useful Life</b>
							Super Structure	50		
							Roof	20		
							Electrical	20		
							Lighting	20		
							Plumbiing	50		
							<b>Secondary Settling</b>		<b>Material</b>	<b>Useful Life</b>
							Instruments	20		
							Tanks	50		
							<b>Process Piping</b>		<b>Material/Type</b>	<b>Useful Life</b>
							Ductile Iron	50		
							FRP	50		
							PVC	50		
RCP	80									
PCCP	100									
Valves	20									
HVAC	50									
Heating Eq.	50									
Computer Eq	10									
<b>Pumps</b>		<b>Material/Type</b>	<b>Useful Life</b>							
Centrifugal	20									
Submersible	10									
Progressive Cavity	10									
Reciprocating Pumps	10									
All Others	10									
<b>Structures</b>		<b>Material/Type</b>	<b>Useful Life</b>							
Super Structure	50									
Roof	20									
Electrical	20									
Lighting	20									
Plumbiing	50									
<b>Return Activated Sludge</b>		<b>Material</b>	<b>Useful Life</b>							
Lifting Devices	30									
Instruments	20									
Tanks	50									
Elevators and Conveyors	50									
Doors	20									
<b>Process Piping</b>		<b>Material/Type</b>	<b>Useful Life</b>							
Ductile Iron	50									
FRP	50									
PVC	50									
RCP	80									
PCCP	100									



					<b>Final Disinfection</b>		<b>Material</b>	<b>Useful Life</b>
					Instruments	20		
					Process Piping	<b>Material/Type</b>		<b>Useful Life</b>
						Ductile Iron	50	
						FRP	50	
						PVC	50	
						RCP	80	
					PCCP	100		
					Valves	20		
					Computer Eq	10		
					Pumps	<b>Material/Type</b>		<b>Useful Life</b>
						Centrifugal	20	
						Submersible	10	
						Progressive Cavity	10	
						Reciprocating Pumps	10	
						All Others	10	
					<b>Effluent</b>		<b>Material</b>	<b>Useful Life</b>
					Instruments	20		
					Tanks	50		
Process Piping	<b>Material/Type</b>		<b>Useful Life</b>					
	Ductile Iron	50						
	FRP	50						
	PVC	50						
	RCP	80						
PCCP	100							
Gates	50							
HVAC	50							
Heating Eq.	50							
Water Equipment								
Power Distribution Eq	30							
Pumps	<b>Material/Type</b>		<b>Useful Life</b>					
	Centrifugal	20						
	Submersible	10						
	Progressive Cavity	10						
	Reciprocating Pumps	10						
	All Others	10						
<b>Solid Process Stream</b>		<b>Material</b>	<b>Useful Life</b>					
Primary Thickening	<b>Material</b>		<b>Useful Life</b>					
	Grinder	50						
	Lifting Devices	30						
	Instruments	20						
	Tank Equipment	20						
	Tanks	50						
	Doors	20						
	Cleaning Equipment	30						

Process Piping	Material/Type	Useful Life
	Ductile Iron	50
FRP	50	
PVC	50	
RCP	80	
PCCP	100	

Valves	20
HVAC	50
Heating Eq.	50
Safety Eq.	50
Power Distribution Eq	30
Computer Eq	10

Pumps	Material/Type	Useful Life
	Centrifugal	20
Submersible	10	
Progressive Cavity	10	
Reciprocating Pumps	10	
All Others	10	

Structures	Material/Type	Useful Life
	Super Structure	50
Roof	30	
Electrical	20	
Lighting	20	
Plumbing	50	

Secondary Thickening	Material	Useful Life
Lifting Devices		30
Instruments		20
Tanks		50
Doors		20
Cetrifuges		20
Mixers		30

Process Piping	Material/Type	Useful Life
	Ductile Iron	50
FRP	50	
PVC	50	
RCP	80	
PCCP	100	

Valves	20
HVAC	50
Heating Eq.	50
Safety Eq.	50
Power Distribution Eq	30
Computer Eq	10



					Pumps	Material/Type	Useful Life	
						Centrifugal	20	
						Submersible	10	
						Progressive Cavity	10	
						Reciprocating Pumps	10	
						All Others	10	
						Structures	Material/Type	Useful Life
							Super Structure	50
							Roof	20
							Electrical	20
					Lighting		20	
					Plumbing	50		
					Thickening Odor Control	Material	Useful Life	
						Instruments	20	
						Heat Exchange Eq	50	
						Tanks	50	
						Process Piping	Material/Type	Useful Life
							Ductile Iron	50
							FRP	50
							PVC	50
							RCP	80
						PCCP	100	
						Valves	20	
						HVAC	50	
						Heating Eq.	50	
						Power Distribution Eq	30	
Pumps	Material/Type	Useful Life						
	Centrifugal	20						
	Submersible	10						
	Progressive Cavity	10						
	Reciprocating Pumps	10						
	All Others	10						
	Structures	Material/Type	Useful Life					
Super Structure		50						
Roof		20						
Electrical		20						
Lighting		20						
Plumbing	50							

Digestion	Material	Useful Life
	Instruments	20
	Heat Exchange Eq	50
	Covers	50
	Tanks	50
	Doors	20
	Process Piping	Material/Type Useful Life
		Ductile Iron 50
		FRP 50
		PVC 50
		RCP 80
		PCCP 100
	Valves	20
	HVAC	50
	Heating Eq.	50
	Safety Eq.	50
	Power Distribution Eq	30
	Computer Eq	10
	Compressors	25
	Pumps	Material/Type Useful Life
		Centrifugal 20
		Submersible 10
		Progressive Cavity 10
		Reciprocating Pumps 10
		All Others 10
	Structures	Material/Type Useful Life
		Super Structure 50
		Roof 20
		Electrical 20
		Lighting 20
		Plumbiing 50

Waste Gas Burning		
Material	Useful Life	
Instruments	20	
Valves	20	
HVAC	50	
Heating Eq.	50	
Safety Eq.	50	
Structures	Material/Type	Useful Life
	Super Structure	50
	Roof	30
	Electrical	20
	Lighting	20
	Plumbing	50
Digester Gas Handling		
Material	Useful Life	
Tanks	50	
Process Piping	Material/Type	Useful Life
	Ductile Iron	50
	FRP	50
	PVC	50
	RCP	80
	PCCP	100
Valves	20	
HVAC	50	
Heating Eq.	50	
Safety Eq.	50	
Compressors	30	
Pumps	Material/Type	Useful Life
	Centrifugal	20
	Submersible	10
	Progressive Cavity	10
	Reciprocating Pumps	10
	All Others	10
Structures	Material/Type	Useful Life
	Super Structure	50
	Roof	20
	Electrical	20
	Lighting	20
	Plumbing	50

Sludge Heating	Material		Useful Life
	Instruments		20
Heat Exchange Eq		50	
Tanks		50	
Process Piping	Material/Type		Useful Life
	Ductile Iron		50
	FRP		50
	PVC		50
	RCP		80
	PCCP		100
Valves		20	
HVAC		50	
Heating Eq.		50	
Water Equipment		50	
Safety Eq		50	
Power Distribution Eq		30	
Chillers		30	
Pumps	Material/Type		Useful Life
	Centrifugal		20
	Submersible		10
	Progressive Cavity		10
	Reciprocating Pumps		10
	All Others		10
Structures	Material/Type		Useful Life
	Super Structure		50
	Roof		20
	Electrical		20
	Lighting		20
Plumbing		50	
Sludge Receiving	Material		Useful Life
	Lifting Devices		30
Instruments		20	
Conveyors & Elevtors		20	
Tanks		50	
Doors		20	
Process Piping	Material/Type		Useful Life
	Ductile Iron		50
	FRP		50
	PVC		50
	RCP		80
	PCCP		100
Valves		20	
HVAC		50	
Heating Eq.		50	
Power Distribution Eq		30	
Computer Eq		10	

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Pumps	Material/Type	Useful Life
	Centrifugal	20
	Submersible	10
	Progressive Cavity	10
	Reciprocating Pumps	10
	All Others	10
Structures	Material/Type	Useful Life
	Super Structure	50
	Roof	20
	Electrical	20
	Lighting	20
	Plumbing	50

Sludge Dewatering	Material	Useful Life
	Grinder	50
	Screens	20
	Lifting Devices	30
	Instruments	20
	Conveyors & Elevators	25
	Sludge Heater	50
	Tanks	50
	Centrifuges	20
	Doors	20
	Cleaning Equipment	20

Process Piping	Material/Type	Useful Life
	Ductile Iron	50
	FRP	50
	PVC	50
	RCP	80
	PCCP	100

Valves	20
HVAC	50
Heating Eq.	50
Water Equipment	50
Safety Eq.	50
Power Distribution Eq	30
Computer Eq	10
Compressors	30

Pumps	Material/Type	Useful Life
	Centrifugal	20
	Submersible	10
	Progressive Cavity	10
	Reciprocating Pumps	10
	All Others	10

Structures	Material/Type	Useful Life
	Super Structure	50
	Roof	20
	Electrical	20
	Lighting	20
	Plumbing	50

Incineration	Material		Useful Life
	Lifting Devices		30
Instruments		20	
Conveyors & Elevtors		20	
Tanks		50	
Doors		20	
Cleaning Equipment		30	
Process Piping	Material/Type		Useful Life
	Ductile Iron		50
	Basalt lined		
	Piping		30
	FRP		50
	PVC		50
	RCP		80
PCCP		100	
Valves		20	
HVAC		50	
Heating Eq.		50	
Incinerator Eq		30	
Power Distribution Eq		30	
Computer Eq		10	
Compressors		30	
Pumps	Material/Type		Useful Life
	Centrifugal		20
	Submersible		10
	Progressive		
	Cavity		10
	Reciprocating		
Pumps		10	
All Others		10	
Structures	Material/Type		Useful Life
	Super Structure		50
	Roof		20
	Electrical		20
	Lighting		20
Plumbiing		50	
Thermal Conditioning			Useful Life
Lifting Devices		30	
Water Heating Eq		30	
Doors		20	
Process Piping	Material/Type		Useful Life
	Ductile Iron		50
	FRP		50
	PVC		50
	RCP		80
PCCP		100	
HVAC		50	
Heating Eq.		50	
Structures	Material/Type		Useful Life
	Super Structure		50
	Roof		30
	Electrical		20
	Lighting		20
Plumbiing		50	

Polymer and Sludge		Material	Useful Life	
	Instruments		30	
	Doors		20	
	Process Piping	Material/Type	Useful Life	
		Ductile Iron	50	
		FRP	50	
		PVC	50	
		RCP	80	
	PCCP	100		
	Valves		20	
	HVAC		50	
	Heating Eq.		50	
	Safety Devices		50	
	Pumps	Material/Type	Useful Life	
		Centrifugal	20	
		Submersible	10	
		Progressive Cavity	10	
		Reciprocating Pumps	10	
		All Others	10	
	Structures	Material/Type	Useful Life	
		Super Structure	50	
		Roof	20	
		Electrical	20	
		Lighting	20	
		Plumbiing	50	
	Ash Lagoon		Material	Useful Life
		Valves	20	
	Process Piping	Material/Type	Useful Life	
		Ductile Iron	50	
		Basalt lined Piping	30	
		FRP	50	
		PVC	50	
		RCP	80	
		PCCP	100	
	Structures	Material/Type	Useful Life	
		Super Structure	50	
		Roof	20	
		Electrical	20	
		Lighting	20	
		Plumbiing	50	
	Infrastructure			
	Electrical Substations	Material	Useful Life	
		Instruments	20	
		HVAC	50	
		Power Distribution Eq	30	
		Compressors	30	
		Structures	Material/Type	Useful Life
			Super Structure	50
			Roof	20
			Electrical	20
			Lighting	20
	Plumbiing	50		

Tunnel System	Material	Useful Life
	Strainers and Grinders	30
	Lifting Devices	30
	Instruments	20
	Tanks	50
	Cleaning Equipment	25
	Mixers	30
	Doors	20
	Process Piping	Material/Type Useful Life
		Ductile Iron 50
		FRP 50
		PVC 50
		RCP 80
		PCCP 100
	Valves	20
	HVAC	50
	Heating Eq.	50
	Safety Equipment	50
	Scrubbers	50
	Power Distribution Eq	30
	Computer Eq	10
	Pumps	Material/Type Useful Life
		Centrifugal 20
		Submersible 10
		Progressive Cavity 10
		Reciprocating Pumps 10
		All Others 10
	Structures	Material/Type Useful Life
		Sub Structure 50
		Electrical 20
		Lighting 20
<b>Administrative, Service, and Auxiliary Bldgs.</b>	<b>Material</b>	<b>Useful Life</b>
	Hoisting Devices	50
	Storage Tanks	30
	Mixers	20
	Instruments	20
	Conveyors & Elevtors	50
	Doors	20
	Air Processing Systems	20
	HVAC	50
	Heating Eq.	50
	Water Equipment	50
	Safety Eq.	50
	Process Piping	Material/Type Useful Life
		Ductile Iron 50
		FRP 50
		PVC 50
		RCP 80
		PCCP 100



					Power Distribution Eq	30	
					Computer Eq	10	
					Compressors	30	
					Chillers	30	
					Machine Shop Equipment	20	
				Pumps	<b>Material/Type</b>	<b>Useful Life</b>	
					Centrifugal	20	
					Submersible	10	
					Progressive Cavity	10	
					Reciprocating Pumps	10	
					All Others	10	
				Structures	<b>Material/Type</b>	<b>Useful Life</b>	
					Super Structure	50	
					Roof	20	
					Electrical	20	
					Lighting	20	
				Pavement	<b>Material/Type</b>	<b>Useful Life</b>	
					Asphalt	20	
					Concrete	30	
					Brick or Stone	50	
					Gravel	10	
			Security, Buildings and Gates	<b>Material</b>		<b>Useful Life</b>	
				Gates		30	
				Instruments		20	
				HVAC		50	
				Heating Eq.		50	
				Structures	<b>Material/Type</b>	<b>Useful Life</b>	
					Super Structure		50
					Roof		20
					Electrical		20
					Lighting		20
				Plumbing	50		
			Roadways and Parking	<b>Material</b>		<b>Useful Life</b>	
				Asphalt Resurface		20	
				Concrete		30	
				Brick or Stone		50	
				Gravel		10	
			Power Plants	<b>Material</b>		<b>Useful Life</b>	
				Valves		20	
				Heat Exchange Eq		50	
				Doors		20	
				Process Piping	<b>Material/Type</b>	<b>Useful Life</b>	
					Ductile Iron		50
					FRP		50
					PVC		50
			RCP			80	
				PCCP	100		
				HVAC	50		

					Pumps		
					Material/Type	Useful Life	
					Centrifugal		20
					Submersible		10
					Progressive Cavity		10
					Reciprocating Pumps		10
					All Others		10
					Power Distribution Eq		30
					Structures		
					Material/Type	Useful Life	
Super Structure		50					
Roof		20					
Electrical		20					
Lighting		20					
Plumbing		50					
<b>Pump Stations</b>							
<b>Pump Stations</b>							
		<b>Material</b>	<b>Useful Life</b>				
		Hoisting Devices	30				
		Screens and Grinders	30				
		Lifting Devices	50				
		Instruments	20				
		Conveyors & Elevtors	25				
		Doors	20				
		Air Processing Systems	20				
		Valves	20				
		HVAC	50				
		Heating Eq.	50				
		Water Equipment	50				
		Safety Eq.	50				
<b>Process Piping</b>							
		<b>Material/Type</b>	<b>Useful Life</b>				
		Ductile Iron	50				
		FRP	50				
		PVC	50				
		RCP	80				
		PCCP	100				
		Power Distribution Eq	30				
		Computer Eq	10				
		Compressors	30				
<b>Pumps</b>							
		<b>Material/Type</b>	<b>Useful Life</b>				
		Centrifugal	20				
		Submersible	10				
		Progressive Cavity	10				
		Reciprocating Pumps	10				
		All Others	10				
<b>Structures</b>							
		<b>Material/Type</b>	<b>Useful Life</b>				
		Package Plant	30				
		Super Structure	50				
		Roof	20				
		Electrical	20				
		Lighting	20				
		Plumbing	50				

Real Time Control		
Real Time Control	Material	Useful Life
	Valves	20
	Instruments	20
Process Piping	Material/Type Useful Life	
	Ductile Iron	50
	FRP	50
	PVC	50
	RCP	80
PCCP	100	
	Valves	20
	HVAC	50
Pumps	Material/Type Useful Life	
	Centrifugal	20
	Submersible	10
	Progressive Cavity	10
	Reciprocating Pumps	10
	All Others	10
	Power Distribution Eq	50
	Compressors	30
	Computer Eq	10
Structures	Material/Type Useful Life	
	Sub Structure	50
	Electrical	20
	Lighting	20
ExpanGate	Material	Useful Life
	Gates	50
	Storage Tanks	30
	Instruments	30
Process Piping	Material/Type Useful Life	
	Ductile Iron	50
	FRP	50
	PVC	50
	RCP	80
PCCP	100	
	Valves	20
	Telemetry	10
	HVAC	50
	Power Distribution Eq	30
	Computer Eq	10
	Compressors	30
Structures	Material/Type Useful Life	
	Super Structure	50
	Roof	20
	Electrical	20
	Lighting	20
	Plumbing	50

High Rate Treatment		
High Rate Treatment	Material	Useful Life
	Hoisting Devices	30
	Tanks	50
	Screens and Grinders	20
	Mixers	20
	Instruments	20
	Conveyors & Elevtors	25
	Doors	20
	UV Equipment	30
	HVAC	50
	Heating Eq.	50
	Process Piping	Material/Type Useful Life
		Ductile Iron 50
		FRP 50
		PVC 50
		RCP 80
		PCCP 100
	Power Distribution Eq	30
	Computer Eq	10
	Compressors	30
	Pumps	Material/Type Useful Life
		Centrifugal 20
		Submersible 10
		Progressive Cavity 10
		Reciprocating Pumps 10
		All Others 10
	Structures	Material/Type Useful Life
		Super Structure 50
		Roof 20
		Electrical 20
		Lighting 20
		Plumbiing 50

SMU		
SMU		
Storm Sewers		
Storm Pipes	<b>Material</b>	<b>Useful Life</b>
	RCP	80
	Concrete	50
	VCP	100
	PVC	100
	DIP	100
	CPP	100
	Brick	80
	Stone	50
	CMP	50
<b>Appurtenances</b>		<b>Useful Life</b>
Inlets/Intakes/Drains		50
Concrete Structures	<b>Material</b>	<b>Useful Life</b>
	Concrete Manholes	50
Concrete Chambers		50

**NOTES:**

- DIP            Ductile Iron Pipe
- HDPE        High Density Polyethylene Pipe
- PVC         Polyvinyl Chloride Pipe
- PCCP        Reinforced Concrete Cylinder Pipe
- RCP         Reinforced Concrete Pipe
- FRPP        Fiberglass Reinforced Plastic Pipe (AKA Hobas)
- CIP Liner    Curied in Place Liner
- VCP         Vitrified Clay Pipe
- Brick        Brick Sewer
- Stone        Stone Sewer
- Cast Iron    Cast Iron Pipe
- Concrete    Non-Reinforced Concrete Pipe
- Asbestos Cement    Asbestos Cement Pipe (AKA Transite)
- CPP         Corrugated Plastic Pipe
- CMP         Corrugated Metal Pipe

## Financial Analysis Manual

### Appendix B:

#### De-Escalation Multipliers and Inverse Multipliers

Most recent De-escalation table can be found at

[http://www.msdbc.org/downloads/customer\\_care/forms\\_and\\_documents/msd-escalation-reports](http://www.msdbc.org/downloads/customer_care/forms_and_documents/msd-escalation-reports). Click on the second link.

OR:

<http://www.msdbc.org>, click on Forms and Documents, click on MSD De-escalation table.

# Financial Analysis Manual

## Appendix C:

### Escalation Multipliers and Inverse Multipliers

Most recent De-escalation table can be found at

[http://www.msdbc.org/downloads/customer\\_care/forms\\_and\\_documents/msd-escalation-reports](http://www.msdbc.org/downloads/customer_care/forms_and_documents/msd-escalation-reports). Click on the first link.

OR:

<http://www.msdbc.org>, click on Forms and Documents, click on MSD Escalation table.

10280123.39 PL A2 E1 R3 - Kemper Mill PS Elim Alt 2 PS

07/09/2012

**Aggregated Cash Flow for Project**

<b>Capital Investment Factor For Comparison</b>		<b>1.301029</b>
<b>Total Capital Expenditure</b>	<b>Modified NPV - Current Year</b>	<b>\$ 2,193,565.99</b>
	<b>Modified NPV - Construction Year</b>	<b>\$ 3,876,324.67</b>
<b>Initial Capital Investment</b>	<b>Initial Capital Investment - Current Year</b>	<b>\$ 605,781.51</b>
	<b>Initial Capital Investment - Construction Year</b>	<b>\$ 1,070,497.00</b>

**Project Cashflows****Project Operating Costs**

Total Non Annual Costs	\$52,572.41
Total Annual Costs	\$1,856,361.15
Total Startup Costs	\$0.00
<b>Total Project Operating Costs</b>	<b>\$1,908,933.56</b>

**Project Residuals - Not Used by MSD**

Total Existing Residuals	\$0.00
Total Capital Investment Residuals	\$0.00
<b>Total Project Residuals</b>	<b>\$ -</b>

**Project Cyclic Costs**

Total Cyclic Costs	\$0.00
<b>Total Project Cyclic Costs</b>	<b>\$ -</b>

**Project Taxes, Incentives, Finance Charges, Grants, Rebates, Revenue, and Discounts - Not Used by MSD**

Total Revenues	\$0.00
<b>Total Project Revenues</b>	<b>\$ -</b>

**Financial Measures:**

Evaluation Period	11.0 yrs
Quarter of Assessment	M10
Useful life of the asset	30.0 yrs
Cost of Capital (Discount Rate)	5.00%
Project Internal Rate of Return	-100%

Life Cycle Cost Analysis completed by: Krista Lathery

Approved by \_\_\_\_\_





## ANNUAL CIP LEGISLATION ASSUMPTIONS

**The purpose of this page is to provide readers with very broad and high-level assumptions pertaining to the MSD annual CIP legislation. For all in-depth assumptions the reader should refer to the MSD Financial Analysis Manual.**

### **Escalation, Inflation and Labor Inflation**

Per MSD's Financial Analysis Manual (which is updated annually):

- a. Escalation = 3.5%
- b. Inflation = 3.0%
- c. Labor inflation = 3.0%

### **Planning/Study**

The cost for planning or study during any stage of the planning phase by MSD personnel or by consultant contract.

### **Design**

The cost for design during the design phase by MSD personnel or by consultant contract

### **Pre-Construction Services**

The cost for MSD labor from planning to the beginning date of construction that includes project management, QA/QC, in-house design, estimating, scheduling, modeling, Right-of-Way, document control, construction management, WWC staff reviews, administrative staff, supervisory staff, and other MSD personnel. Other groups that will likely charge to this item include, legislation, accounting, contract administration, legal, and the Office of the Director.

### **Miscellaneous Expense**

The cost of all permit fees paid directly by MSD, including building permits, street opening permits, environmental inspections, geotechnical reporting, public relations, PTI applications, WPCLF loan fees, railroad permits, 401/404 permits, and other miscellaneous costs determined by MSD planning and/or project management staff. This is for the design phase only. The basis for this number is found in the MSD's Financial Analysis Manual.

### **Right of Way**

The cost of easement acquisition by City Real Estate personnel, professional services for appraisal and title opinions, appropriation costs, court costs, and compensation paid to property owners for easements.

### **Construction**

The bid cost to construct the project as estimated by the engineer including startup and commissioning if required for the project.

### **Contingency**

The cost for contingency is unforeseen construction costs identified after construction starts and for bids above the amount legislated for construction.

This is calculated at 10% of the total escalated construction cost.

### **Construction Services**

The cost for construction services during the construction phase by MSD personnel or by consultant contract. This cost is calculated two ways depending on the type of project, refer to the MSD Financial Analysis Manual.

### **Interest/Financing**

This is the cost to finance the project. This is calculated using a formula in MSD's Financial Analysis Manual.

### **Rounding of Estimates**

All estimates are rounded to the nearest hundred dollars.



DATE

**TO:** Tony Dick, MSD Right-of-Way

**FROM:**

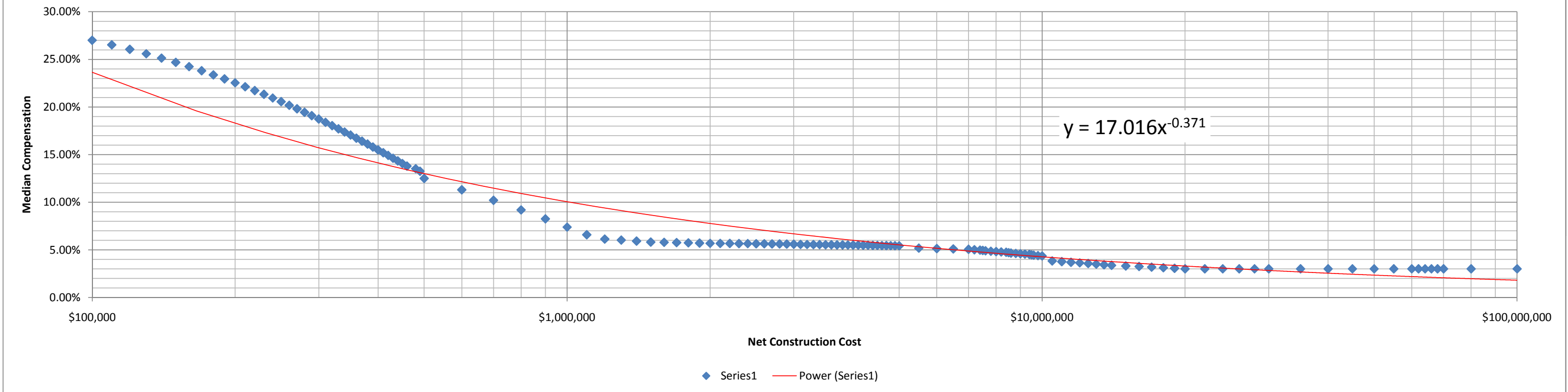
**CC:**

**SUBJECT:** R/W Cost Estimate: *(Project Name)* – *(Project ID Number)* – *(Sewer Number)*

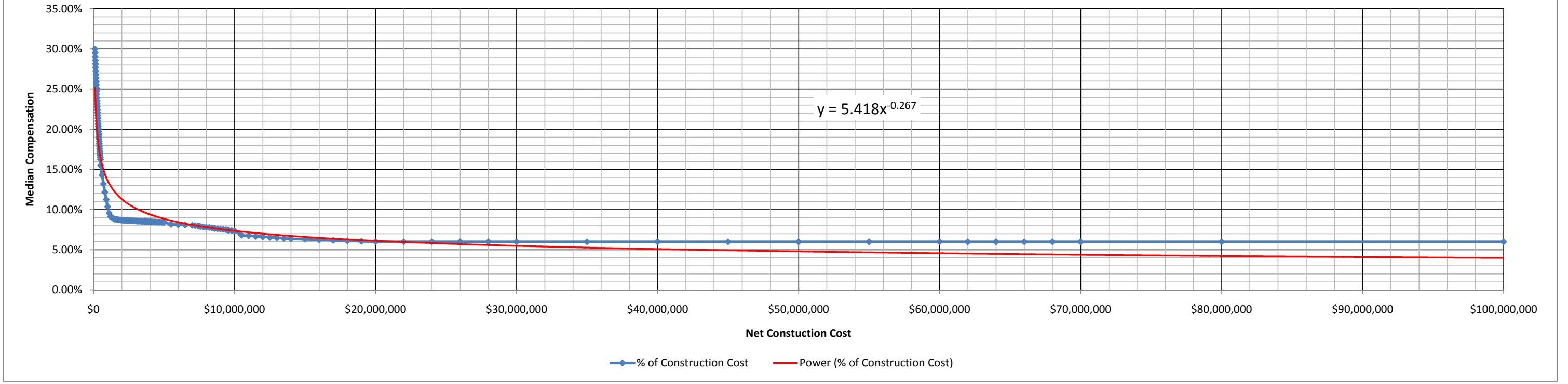
---

Please prepare an estimate for easement acquisition costs using the attached drawing(s). A requested completion date is \_\_\_\_\_.

Planning Costs Expressed as a Percentage of Net Construction Cost



Design Costs Expressed as a Percentage of Net Construction Cost



# Estimate Summary

Planning Estimate

Appendix I-1 - Treatment Plant

Project: Financial Analysis Manual Sample Report  
 Location: Treatment Planning Summary  
 Project Start Date: 07/01/2018 Project End Date 06/21/2020  
 Duration: 24 Months

Sheet: Page 1 of 2  
 Date: 04/15/2013  
 Proj#: 10199999 PL E1 R0

Bid No.	Description	Qty.	Unit	Unit Cost	% of Est.	Total Cost
1	Treatment Plant Work	1.00	LS	11,052,204.00	100.00	11,052,204
<b>SubTotal</b>						<b>11,052,204</b>
	Overhead			0.080		884,176
	Profit			0.050		552,610
	Taxes & Insurance			0.000		0
	Material Tax			0.000		0
<b>SubTotal</b>						<b>12,488,991</b>
	Design Contingency			0.100		1,248,899
<b>SubTotal</b>						<b>13,737,890</b>
	Bonding			0.010		137,379
	Insurance			0.010		137,379
<b>SubTotal</b>						<b>14,012,647</b>
	Escalation to End of Project	06/21/2020		0.292		4,093,893

Varies for planning versus design estimates  
 Refer to Estimating Guidelines

Escalation based on chart  
 provided by estimating manager

**Total Construction Costs \$18,106,540**

In accordance with City of Cincinnati Administrative Regulation 27, all final bid estimates are confidential until the contract has been awarded.

Estimator: Bruce Martin

Fields highlighted due to \$0.00 included in estimate.

Checked By:

# Estimate Summary

Planning Estimate

Appendix I-1 - Treatment Plant

Project:	Financial Analysis Manual Sample Report		
Location:	Treatment Planning Summary		
Project Start Date:	07/01/2018	Project End Date	06/21/2020
Duration:	24 Months		

Sheet:	Page 2 of 2
Date:	04/15/2013
Proj#:	10199999 PL E1 R0

Bid No.	Description	Qty.	Unit	Unit Cost	% of Est.	Total Cost
---------	-------------	------	------	-----------	-----------	------------

## Project Costs

### Total Construction Cost

Right of Way						150,000
ROW Escalation to:	07/01/2018					
ROW Escalation					0.217	32,499
Planning/Study					0.038	532,131
Planning Escalation to:	07/15/2015					
Planning Escalation					0.097	51,802
Design					0.067	938,077
Design Escalation to:	07/01/2018					
Design Escalation					0.217	203,241
Pre-Construction Services					0.020	362,131
Capitalized Interest	Rate: 0.050		104 Weeks			
Capitalized Interest						
Construction Services			104 Weeks		0.090	1,261,138
Construction Services Escalation to:	06/21/2020					
Construction Services Escalation					0.292	368,450
Project Contingency					0.100	1,810,654

**\$18,106,540**

### Miscellaneous Costs

Street Opening Permits and Inspections	2,777.78 SY x \$4.00/SY	11,161
Environmental Inspections	2,000.00 LF x \$11.40/LF	22,800
Geotechnical Report	( 10,000 LF of Conduit)	80,000
Public Relations		100,000
PTI (No. of Applications: 1 )		15,100
WPCLF Loan Fee		84,666
Railroad Permits		30,000
401/404 Creeks and Outfalls		5,000
Other Miscellaneous Cost		25,000

Miscellaneous Costs Total 373,727

Miscellaneous Costs Escalation to: 06/21/2020 0.292 109,187

### Total Project Costs

Misc. Cost escalation from chart provided by Cost Mgr **\$8,288,886**

### De-Escalation to 2006 Dollars

Inverse Multiplier 0.679

**\$17,115,466**

In accordance with City of Cincinnati Administrative Regulation 27, all final bid estimates are confidential until the contract has been awarded.

De - escalation from chart provided by Cost Mgr

Estimator: Bruce Martin

Fields highlighted due to \$0.00 included in estimate.

Checked By:

# Estimate Summary

Planning Estimate

Appendix I-2 - Non Treatment Plant

Project: Financial Analysis Manual Sample Report

Sheet: Page 1 of 2

Location: Non-Treatment Plant Planning Summary

Date: 04/15/2013

Project Start Date: 07/01/2018 Project End Date 06/21/2020

Duration: 24 Months

Proj#: 10199999 PL E1 R0

Bid No.	Description	Qty.	Unit	Unit Cost	% of Est.	Total Cost
2	Non-Treatment Plant Work	1.00	LS	7,079,577.60	100.00	7,079,578
<b>SubTotal</b>						<b>7,079,578</b>
	Overhead			0.080		566,366
	Profit			0.050		353,979
	Taxes & Insurance			0.000		0
	Material Tax			0.000		0
<b>SubTotal</b>						<b>7,999,923</b>
	Design Contingency			0.100		799,992
<b>SubTotal</b>						<b>8,799,915</b>
	Bonding			0.010		87,999
	Insurance			0.010		87,999
<b>SubTotal</b>						<b>8,975,913</b>
	Escalation to End of Project	06/21/2020		0.292		2,622,376

Varies for planning versus design estimates  
Refer to Estimating Guidelines

Escalation based on chart provided by  
estimating manager

## Total Construction Costs

**\$11,598,289**

In accordance with City of Cincinnati Administrative Regulation 27, all final bid estimates are confidential until the contract has been awarded.

Estimator: Bruce Martin

Fields highlighted due to \$0.00 included in estimate.

Checked By:



# Estimate Summary

Planning Estimate

Appendix I-2 - Non Treatment Plant

Project:	Financial Analysis Manual Sample Report		
Location:	Non-Treatment Plant Planning Summary		
Project Start Date:	07/01/2018	Project End Date	06/21/2020
Duration:	24 Months		

Sheet:	Page 2 of 2
Date:	04/15/2013
Proj#:	10199999 PL E1 R0

Bid No.	Description	Qty.	Unit	Unit Cost	% of Est.	Total Cost
---------	-------------	------	------	-----------	-----------	------------

## Project Costs

<b>Total Construction Cost</b>						<b>\$11,598,289</b>
<b>Right of Way</b>						150,000
	ROW Escalation to:	07/01/2018		ROW escalation from chart provided by Cost Manager	0.217	32,499
Planning/Study	End of Planning			Formula: $17.016x^{-0.371}$ , x = Construction Cost before escalation	0.045	402,109
	Planning Escalation to:	07/15/2015		Plng escalation from chart provided by Cost Mgr	0.097	39,145
Design	Beginning of Construction			Formula: $5.418x^{-0.267}$ , x = Construction Cost before escalation	0.075	676,777
	Design Escalation to:	07/01/2018		Design escalation from chart provided by Cost Mgr	0.217	146,628
Pre-Construction Services				3% of Total Construction Cost	0.030	347,949
Capitalized Interest	Rate:	0.050	104 Weeks	$(TCC \times 0.05 \times \# \text{ weeks} / 52) / 2$		579,914
Construction Services			104 Weeks	$TCC \text{ before escalation} \times 0.02 + (\$700 \text{ per week} \times \# \text{ wks}) \times \$700 + 0.020$		252,318
	Construction Services Escalation to:	06/21/2020		End of Construction	0.292	73,717
Project Contingency				Const. Svcs escalation from chart provided by Cost Mgr	0.100	1,159,829

Miscellaneous Costs			
Street Opening Permits and Inspections	2,777.78 SY	x \$4.00/SY	11,161
Environmental Inspections	2,000.00 LF	x \$11.40/LF	22,800
Geotechnical Report	( 10,000 LF of Conduit)		80,000
Public Relations			100,000
PTI (No. of Applications: 1 )			15,100
WPCLF Loan Fee			53,385
Railroad Permits		Cost provided by ROW manager, or PM	30,000
401/404 Creeks and Outfalls		Cost provided by ROW manager, or PM	5,000
Other Miscellaneous Cost		Only used at PM request, default is \$0.00	25,000

Miscellaneous Costs Total **342,446**

Miscellaneous Costs Escalation to: 06/21/2020 **100,048**

**Total Project Costs** **\$15,901,668**

**De-Escalation to 2006 Dollars** Inverse Multiplier **0.679** **\$10,798,075**

In accordance with City of Cincinnati Administrative Regulation 27, all final bid estimates are confidential until the contract has been awarded.

De - escalation from chart provided by Cost Mgr

Estimator: Bruce Martin

Fields highlighted due to \$0.00 included in estimate.

Checked By:

# Deviation of Indirect Cost Based on Professional Judgement

Appendix J

Print Form

APPENDIX J

Please select a soft cost from the list below that you would like to change and enter a description of the requested changes.

SELECT A SOFT COST

Enter a description of the requested soft cost changes in the provided boxes.

SELECT A SOFT COST

SELECT A SOFT COST

Approval:

Project Manager/ Planner: \_\_\_\_\_

Note: If the above signator is the Project Delivery Project Manager then the Project Delivery Superintendant or the designee appointed must accompany this document. If the above signator is the Project and Business Development Project Manager then the Project and Business Development Superintendant or the designee appointed must accompany this document

Estimating Manager: \_\_\_\_\_

Engineering Supervisor: \_\_\_\_\_

Financial Manager: \_\_\_\_\_