

METROPOLITAN SEWER DISTRICT OF GREATER CINCINNATI

DIVISION OF INDUSTRIAL WASTE

SPECIAL WASTEWATER DISCHARGE FORM

INSTRUCTION SHEET

Metropolitan Sewer District Rules and Regulations allow for facilities to discharge special wastewater not covered under a pretreatment permit. This application allows the facility to discharge approved compatible liquid wastes on a short term basis. Failure to comply with the registration process may be a violation of Article XV of the Metropolitan Sewer District Rules and Regulations and may subject the violator to enforcement action. Below you will find instructions for completing the registration form.

1. Please print or type the Special Wastewater Discharge form. The form can be found on-line at www.msdbg.org under "Industrial User Resources".
2. Answer all questions carefully. If there is doubt about the appropriate response to a question, write "unsure" or "information not available." In some cases, the questions may be answered by a simple check mark.
3. The General Information section of the form asks about the requester, the property owner and the location of the wastewater discharge.
4. The Basic Facility Information section asks about the purpose of the application and the basic facility operations that are present at the facility. (These may or may not be related to the discharge.) Please fill in all applicable information about your facility, and enclose a copy of your most recent water bill.
5. The Proposed Wastewater Discharge Characterization section of the form inquires about the types of wastes that will be discharged. MSD may require sampling of the wastewater before or during the discharge. There may also be limits on the times and amounts of discharge allowed based on sewer conditions. Please check all that apply.
6. Please refer to the FAQ (Frequently Asked Questions) section on-line or contact the Division of Industrial Waste at (513) 557-7000 with questions.
7. Return the completed form to the Metropolitan Sewer District. Additional copies of the application form and Metropolitan Sewer District Rules and Regulations are available from the Metropolitan Sewer District. If you have questions concerning this application, please contact the Division of Industrial Waste at (513) 557-7000.

The completed application should be sent to : Division of Industrial Waste
Metropolitan Sewer District
1600 Gest Street
Cincinnati, Ohio 45204

DEFINITIONS

- Commercial User - shall mean any and all users of the wastewater treatment system not otherwise classified.
- Industrial User - shall be any user which discharges industrial waste.
- Residential User - shall mean any single or two-family housing unit.
- Responsible Official / Duly Authorized Representative - shall for a corporation be a responsible corporate officer, or the manager of facilities having more than 250 employees or gross annual sales or expenditures exceeding \$25 million in second-quarter 1980 dollars, provided signatory authority has been assigned to the manager; for a partnership, a general partner; for a sole proprietorship, the proprietor; or a duly authorized representative of the general partner or proprietor, provided that the authorization is in writing, the party authorized has overall responsibility for operations or environmental matters, and the written authorization has been submitted to the District.
- Sewer - shall mean any pipe or conduit for conveying wastewater or drainage water.
- User - shall mean any person that discharges, causes, or permits the discharge of wastewater into a public sewer.
- Wastewater - shall mean a combination of the liquid and water-carried wastes from premises together with any groundwater, surface water, or storm water that may be present.